



Education Board

Date: THURSDAY, 14 JANUARY 2016
Time: 3.00 pm
Venue: COMMITTEE ROOM - 2ND FLOOR WEST WING, GUILDHALL

Members: Deputy Catherine McGuinness (Chairman)
Henry Colthurst (Deputy Chairman)
Deputy John Bennett
Revd Dr Martin Dudley
Alderman Peter Estlin
The Rt Hon the Lord Mayor, The Lord Mountevans
Stuart Fraser
Christopher Hayward
Virginia Rounding
Alderman William Russell
Ian Seaton
Philip Woodhouse
Roy Blackwell (United Westminster Schools)
Tim Campbell (Bright Ideas Trust)
Helen Sanson (Tower Hamlets Education Business Link)
David Taylor (Livery Schools Link)

Enquiries: Alistair MacLellan
Alistair.MacLellan@cityoflondon.gov.uk

NB: Part of this meeting could be the subject of audio video recording.

John Barradell
Town Clerk and Chief Executive

AGENDA

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **PUBLIC MINUTES**
To agree the public minutes and summary of the meeting held on 3 December 2015.

For Decision
(Pages 1 - 10)

 - a) Outstanding Actions (Pages 11 - 12)
4. **ANNUAL REVIEW OF TERMS OF REFERENCE**
Report of the Town Clerk.

For Decision
(Pages 13 - 16)
5. **NOMINATIONS WORKING GROUP**
Report of the Town Clerk.

For Decision
(Pages 17 - 20)
6. **APPOINTMENT OF CITY OF LONDON ACADEMIES MULTI-ACADEMY TRUST DIRECTORS**
The Town Clerk to be heard.

For Decision
7. **APPOINTMENT OF ACADEMY GOVERNORS - CITY OF LONDON ACADEMY SOUTHWARK AND REDRIFF PRIMARY SCHOOL**
Report of the Town Clerk (*to follow*).

For Decision
8. **EDUCATION STRATEGY UPDATE REPORT**
Report of the Director of Community and Children's Services.

For Information
(Pages 21 - 24)
9. **EDUCATION STRATEGY VISION**
Report of the Director of Community and Children's Services.

For Information
(Pages 25 - 28)

10. **PROPOSED BUDGET ALLOCATION FOR FINANCIAL YEAR 2016/17**
Joint Report of The Chamberlain and the Director of Community and Children's Services.

For Decision
(Pages 29 - 32)

11. **EXAM SCRUTINY PANEL MEETINGS**
Report of the Director of the Community and Children's Services.

For Information
(Pages 33 - 34)

12. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

13. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

14. **EXCLUSION OF THE PUBLIC**

MOTION - That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part I of Schedule 12A of the Local Government Act.

Item(s) 15 and 16 - Paragraph(s) 3

15. **NON-PUBLIC MINUTES**
To agree the non-public minutes of the meeting held on 3 December 2015.

For Decision
(Pages 35 - 38)

16. **KS4 RAISEONLINE DATA ANALYSIS**
Report of the Director of Community and Children's Services.

For Information
(Pages 39 - 42)

17. **NON PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

18. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

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EDUCATION BOARD

Thursday, 3 December 2015

Minutes of the meeting of the Education Board held at Committee Room - 2nd Floor
West Wing, Guildhall on Thursday, 3 December 2015 at 3.00 pm

Present

Members:

Deputy Catherine McGuinness (Chairman)	Alderman William Russell
Revd Dr Martin Dudley	Ian Seaton
Alderman Peter Estlin	Philip Woodhouse
Christopher Hayward	Helen Sanson
Virginia Rounding	David Taylor

Officers:

Peter Lisle	- Assistant Town Clerk
Alistair MacLellan	- Town Clerk's Department
Liz Skelcher	- Economic Development Office
Mark Jarvis	- Chamberlain's Department
Bruce Hunt	- Remembrancer's Office
Anne Pietsch	- Comptroller & City Solicitor's Department
Emily Rimington	- Comptroller & City Solicitor's Department
Ade Adetosoye	- Director of Community and Children's Services
Mark Emmerson	- Education Strategy Director
Gerald Mehrstens	- Community & Children's Services
Joshua Burton	- Community & Children's Services
Tizzy Keller	- Community & Children's Services
Sarah Fletcher	- Headteacher, City of London School
Ena Harrop	- Headteacher, City of London School for Girls
Sharon Ament	- Director of the Museum of London

Observing:

William Campbell-Taylor CC

1. APOLOGIES

Apologies for absence were received from The Rt Hon the Lord Mayor, Henry Colthurst, Deputy John Bennett, Stuart Fraser, Roy Blackwell and Tim Campbell.

2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

Reverend Dr Martin Dudley
City of London Academy Islington

Alderman Peter Estlin

Treasurer, Bridewell Royal Hospital - King Edward's School, Witley
Barclays LifeSkills, Senior Advisor
Guildhall Advisory Board (Business & Law Faculty of City University)

The Worshipful Company of International Bankers

Christopher Hayward

Member of the Court of Governors – Christ’s Hospital
Governor – Bridewell Royal Hospital
Governor – City of London School for Girls
Member of the Court of The Worshipful Company of Pattenmakers

Deputy Catherine McGuinness

Board of Governors of The City Academy, Hackney
Castle Baynard Educational Foundation & Alderman Samuel Wilson Fund
United Westminster Schools Foundation
Board of School Governors and Council of Almoners, Christ's Hospital
Barbican Centre Board
Guildhall School Development Fund
The Worshipful Company of Educators

Virginia Rounding

Board of Governors of The City Academy Hackney

Alderman William Russell

Board of Governors of the City of London School for Girls
Board of Governors of the Guildhall School of Music and Drama
Board of Governors of Knightsbridge Schools International
Board of Governors Knightsbridge School
Court of the Worshipful Company of Haberdashers
Trustee of Place2Be

Helen Sanson

Tower Hamlets Education Business Partnership

Ian Seaton

Board of Governors City of London Freeman’s School
Board of Governors City of London School
Board of Governors City of London School for Girls
Board of Governors Bridewell Royal Hospital
Donation Governor Christ's Hospital

Philip Woodhouse

Board of Governors of the City of London Freeman’s School
Board of Mossbourne Federation
Mossbourne Victoria Park Academy, Hackney
Governor, Oundle School
Chairman of Governors of Wellesley House School
Member of the Court of Worshipful Company of Grocers

3. **PUBLIC MINUTES**

The public minutes and summary of the meeting held on 15 October 2015 were approved as a correct record, subject to a typographical error in item 11 (Education and Adoption Bill) being corrected.

Matters Arising

Sir John Cass Foundation

The Director of Community and Children's Services confirmed that little had been made on the proposal to develop Sir John Cass's Foundation Primary School to a two-form entry school, following a decision at the Sir John Cass's Foundation Board held in October 2015 once again to refuse to grant a licence in order for the school to expand.. The Director also stated that in the short term the City has requested of the school governing body to consider operating a bulge Reception class in September 2016, given early indications that the change in the school's Admissions Policy, adding an Admissions Priority Area criterion covering the whole of the City, has generated an even greater interest from City parents in the school. A final decision will be made when applications for Reception closes in January 2016.

3.1 Outstanding Actions

A list of outstanding actions was received.

Funding for Christ's Hospital and King Edward's School Witley

Members noted that the funding provision provided by the City of London Corporation to Christ's Hospital and King Edward's School Witley would come up for renewal in 2016. Moreover under current arrangements King Edward's School Witley received its City Corporation funding from the Finance Grants Sub Committee's City's Cash, a source of funding affected by the outcome of the City of London Corporation Grants Review.

Members, mindful of the historic connection between those schools and the City of London Corporation; the excellent educational outcomes arising from both schools; and the schools' role in the wider City Family of Schools, suggested first that, unless an alternative source of funding was identified within existing resource allocations, that the monies for the ongoing support of both Christ's Hospital and King Edward's School Witley be first allocated from the existing City's Cash allocation, before that money was then allocated to a grant review 'theme'. Second, that should this first option not prove practicable then nevertheless the City of London Corporation should identify a requisite source of funding with which to continue to support the schools, assuming that this is agreed by members at the next review.

Members concluded discussion by requesting that the Board be involved, alongside the Policy and Resources Committee, in the decision-making process for the next round of City of London Corporation support for the two schools.

RESOLVED – that the Board request that the Policy and Resources Committee agree,

- In the expectation that the City would wish to continue supporting both schools at their next review, funding be allocated from the existing City Cash funding envelope or a suitable alternative;

- The Education Board be consulted during the review of City of London Corporation funding for both schools.

4. **CITY OF LONDON SCHOOL VISITS FUND**

The Director of the Museum of London updated the Board on the recently launched City of London School Visits Fund. So far 1,712 pupils had benefited from the fund, of which £10,000 had been committed. 35 schools had applied to the fund, including 21 maintained schools, 8 academies, 5 special schools and 1 free school. The average pupil premium entitlement among applicant schools was 43%. Tower Bridge was proving the most popular venue for visits, followed by the Museum of London.

In response to a request, the Director agreed to circulate a written note after the meeting.

5. **EDUCATION STRATEGY UPDATE**

The Board considered an update report of the Director of Community and Children's Services on the Education Strategy and the following comments were made.

- The Chairman noted that the forthcoming City Schools Concert was on 26 January 2016.
- The City Schools Prefects' Dinner on 12 November had been a success, and longer notice would be given to Education Board members to enable more to be present at future such events to maximise the positive outcomes. Other City stakeholders such as Innovate Finance could be included.
- A member noted the recent speech by the Chief Economist of the Bank of England at the TUC regarding the impact of globalisation and technology on the future of employment, the transcript of which would be circulated after the meeting.
- The City Corporation could usefully engage with youth clubs to explore ways in which to build 'soft skills' in pupils of the City Schools.

6. **EDUCATION STRATEGY REFRESH**

The Board considered a report of the Director of Community and Children's Services on the Education Strategy Refresh and the following comments were made.

- There was potential for higher education and the Livery to feature more in the refreshed strategy.
- Overall the refresh was a good synthesis of the City Corporation's education activity but it arguably lacked aspiration or sense of strategic direction. For example, it did not anticipate the growing importance of digital skills.

- An informal ideas session involving members and officers to inform the final draft of the strategy would be useful before it came back to the Board for final approval in the New Year.

RESOLVED, that

- Subject to the comments of the Board, the refreshed Education Strategy and the further consultation with relevant Committees be endorsed.

7. GOVERNANCE OF SOLE SPONSORED ACADEMIES

The Board considered and approved a report of the Director of Community and Children’s Services on the governance of the City’s sole sponsored academies. The Chairman placed on record her appreciation for the support of the Chairman of the Board of Governors of the City of London Academies Southwark in developing these proposals.

RESOLVED, that the following recommendations be put to the Policy and Resources Committee and the Court of Common Council for approval.

1. The City of London will have one legal entity to continue to deliver the academies for which it is sole-sponsor and that this entity should be the City of London Academies (Southwark) (“Southwark MAT”);
2. The City of London Primary Academy Islington (COLPAI) undertaking should be transferred to Southwark MAT and the COLPAI company be wound up and this recommendation will be made to the members of that company, who are all City Corporation officers and elected Members;
3. Consistent with (1) above the City Corporation would recommend to the Southwark MAT that the company change its name to the “City of London Academies” and that the registered office be transferred to the Guildhall;
4. The City Corporation as sponsor exercises its rights to make the following changes to the Southwark MAT’s company members –
 - a. by replacing the current members (whether by resignation or removal); and
 - b. to appoint up to four new members of the company, to be the Chairman and a Deputy Chairman of the Policy Committee, and the Chairman and Deputy Chairman of the Education Board.
5. It be recommended to the members of the company, once appointed under 4 (b) above, that they adopt new Articles of Association effective on a named date (“the transition date”) which reflect the current Department for Education (DfE) model multi-academy trust (MAT) Articles of Association and which provide for a smaller Board of Directors/Trustees which will be responsible for the strategic direction of the company (and which provide the City

Corporation as sponsor with the right to appoint and to remove up to six Directors/Trustees, the City Corporation having majority appointment rights), which Board will hold the ultimate legal accountability for the educational outcomes of the company's academies, the management of its finances and all regulatory compliance;

6. Subject to the company members adopting new Articles of Association as proposed, that at the transition date –
 - a. the City Corporation agree to be appointed as a corporate member of the company and to appoint the Town Clerk (and his representatives appointed under the City Corporation's Officer Scheme of Delegations) to be its authorised representative(s) for that purpose;
 - b. the existing Board of Directors be removed; and
 - c. the City Corporation appoint up to six Directors/Trustees to consist of two Directors/Trustees nominated by the Policy Committee, two Directors/Trustees nominated by the Education Board, and the Chairman and Deputy Chairman of the Education Board;
7. The Town Clerk, in consultation with the Chairman and Deputy Chairman of the Education Board be given delegated authority, in consultation with the Director of Community and Children's Services and the Comptroller and City Solicitor, to take any other decisions relating to the above (including any negotiations with the Department for Education) necessary to implement the proposal that the City have one academy trust company to deliver its sole-sponsored academies.

8. **APPOINTMENT OF CITY OF LONDON CORPORATION SPONSOR GOVERNOR - CITY OF LONDON ACADEMY ISLINGTON**

The Board considered and approved a report of the Town Clerk on the appointment of a City of London Corporation member to the Board of Governors of the City of London Academy Islington (COLAI).

RESOLVED, that

- Henry Colthurst CC be appointed as City of London Corporation sponsor governor of COLAI for a term of four years, to commence on the date that the Rt Hon the Lord Mayor's resignation as sponsor governor is confirmed.

9. **APPOINTMENTS TO CITY OF LONDON ACADEMY SOUTHWARK LOCAL GOVERNING BODY**

The Board considered and approved a report of the Town Clerk on the appointment of governors to the local governing body of the City of London Academy Southwark.

RESOLVED, that

- The fact that current arrangements for making governor arrangement to the City of London Academies (Southwark) MAT LGBs will form part of the current review of the governance of the City of London sole sponsored academies be noted.
- The appointment of Gill Walsh and Jenny Rodericks as governors of the City of London Academy Southwark LGB be endorsed.
- The reappointment of Deputy Bill Fraser as governor of the City of London Academy Southwark LGB be endorsed.

10. **REVENUE BUDGETS 2016/17**

The Board considered a joint report of the Chamberlain and the Director of Community and Children's Services regarding revenue budgets for 2016/17. The Chairman noted that the Board would be seeking a carry-forward of the proposed 2015/16 spend on a teaching conference.

RESOLVED, that

- Subject to the Chairman's comment, the 2017/17 revenue budget be agreed and submitted to the Finance Committee for approval.
- The Chamberlain be authorised to revise these budgets to allow for further implications arising from the agreement by this Committee of specific allocations of funding to academies and central support services.

11. **CITY OF LONDON SCHOLARSHIP - PROGRESS REPORT**

The Board considered a progress report of the Remembrancer on the City of London Scholarship. A member expressed disappointment that only five candidates had been considered for the inaugural scholarship and agreed that in future, if take-up remained low, multiple smaller grants be considered rather than a single, larger grant.

12. **CHRIST'S HOSPITAL - PROCESS FOR THE PRESENTATION OF A CHILD**

The Board considered and received a report of the Town Clerk on the process for the Presentation of a child to Christ's Hospital.

13. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**
Fairer Funding

In response to a question from a member over the extent to which a fairer funding formula would mean reduced funding for inner city schools such as the

City of London academies, the Director of Community and Children's Services replied that fairer funding proposals were currently out for consultation ahead of implementation in 2017. In the meantime the Remembrancer would be asked to make appropriate representations to the consultation.

14. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

Latin American Saturday School – Sir John Cass

The Chairman noted that a letter had been sent to many members of the Board regarding a Latin American Saturday School that was having difficulty in securing funding. Members noted that as a bilingual project, the school could usefully approach multi-national companies with links to the Latin American world.

15. **EXCLUSION OF THE PUBLIC**

RESOLVED – That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part I of Schedule 12A of the Local Government Act.

16. **NON-PUBLIC MINUTES**

The non-public minutes of the meeting held on 15 October 2015 were approved as a correct record.

17. **DUE DILIGENCE REPORTS ON NEW SCHOOL PROPOSALS**

The Board considered and agreed a report of the Director of Community and Children's Services regarding due diligence reports on new school proposals.

18. **SERVICE BASED-REVIEWS: FEES, SCHOLARSHIPS AND BURSARIES AT THE CITY OF LONDON CORPORATION'S INDEPENDENT SCHOOLS**

The Board considered and agreed a report of the Town Clerk on Service Based Reviews – fees, scholarships and bursaries at the City of London Corporation's independent schools.

19. **SECONDARY PROJECTED EXAMINATION RESULTS 2016**

The Board considered and received a report of the Director of Community and Children's Services on Secondary projected examination results for 2016.

20. **UN-VALIDATED KS1 AND KS2 RAISEONLINE DATA**

The Board considered and received a report of the Director of Community and Children's Services on un-validated KS1 and KS2 RAISEonline data.

21. **NON-PUBLIC APPENDIX - APPOINTMENTS TO CITY OF LONDON ACADEMY SOUTHWARK LOCAL GOVERNING BODY**

Members received a non-public appendix relating to appointments to the City of London Academy Southwark Local Governing Body.

22. **NON PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

There were no questions.

23. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED

There were no items of urgent business.

The meeting ended at 4.57 pm

Chairman

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Education Board – Outstanding Actions
14 January 2016

Item	Date	Action	Officer responsible	Progress Update
1	3 December 2015	Resolution to the Policy and Resources Committee regarding City of London Corporation funding for Christ's Hospital and King Edward's School Witley.	Town Clerk	Resolution to be submitted to Policy Committee meeting on 21 January 2016.
2	3 December 2015	Director of Museum of London to circulate note of City of London School Visits Fund.	Town Clerk	Circulated by email on 17 December 2015.
3	3 December 2015	Text of Chief Economist of Bank of England to TUC on impact of globalisation and technology on employment to be circulated to the Board.	Town Clerk	Circulated by email on ahead of 14 January 2016 meeting.
4	3 December 2015	Informal ideas session on future of Education Strategy to be convened.	Town Clerk	Date to be agreed in early 2016.
5	3 December 2015	Governance of City's sole sponsored academies paper to be submitted to Policy Committee and Court of Common Council for approval.	Town Clerk	Paper submitted to Court of Common Council on 14 January 2016.
6	15 October 2015	Draft one-pager briefing note on statutory training required of all governors.	Director of Community & Children's Services	Update at January meeting.

Item	Date	Action	Officer responsible	Progress Update
7	15 October 2015	Special Interest Areas to be deferred until refreshed Education Strategy is adopted. In meantime, members who express interest in particular area to be consulted on their area of interest.	Town Clerk	Pending adoption of refreshed Strategy.
8	15 October 2015	Create database of external persons on City Corporation governing bodies.	Town Clerk	Ongoing.

Committee(s): Education Board	Dated: 14 January 2016
Subject: Annual Review of Terms of Reference	Public
Report of: Town Clerk	For Decision

Main Report

1. Each grand committee of the Court of Common Council is obliged to review its terms of reference annually and in good time for any changes to be considered before committees are reappointed by the Court in April each year.
2. The terms of reference of the Education Board are attached as an appendix for your consideration.
3. It is proposed that the approval of any further changes to the Committee's terms of reference be delegated to the Town Clerk in consultation with the Chairman and Deputy Chairman.
4. The Board is also required to review the frequency of its Committee meetings. At present the Board is scheduled to meet six times in 2016, in January, March, May, July, September and November.

Proposed Change

5. There is one proposed amendment to the Board's Terms of Reference. This arises from the review of the Corporation's grant-giving activities, which the Board considered in June 2015.
6. The Board agreed to review, with the Community and Children's Services Committee, the most appropriate governance arrangements for the Combined Education Charity and City Educational Trust. A further report will be submitted to both Committees in the coming months to facilitate this. Until final arrangements are agreed by both Committees, it is recommended that the Committees take joint responsibility for allocating grants from the funds. The change is outlined in the attached appendix and *is underlined and in italics*. A similar addition will be considered by the Community and Children's Services Committee when that Committee reviews its Terms of Reference on 15 January 2016.

Recommendation(s)

- That, subject to any comments, the amended terms of reference of the Committee be approved for submission both the Policy and Resources Committee and the Court of Common Council, as set out at Appendix 1, and that any further changes required in the lead up to the Court's appointment of Committees be delegated to the Town Clerk in consultation with the Chairman and Deputy Chairman; and

- Members consider whether any change is required to the frequency of the Committee's meetings.

Appendices

- Education Board – Terms of Reference

Alistair MacLellan

Town Clerk's Department

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EDUCATION BOARD

Constitution

- 10 Members elected by the Court of Common Council, at least two of whom shall have fewer than five years' service on the Court at the time of their appointment;
- Up to four external representatives, appointed by the Education Board, with appropriate expertise in the field of education (i.e. non-Members of the Court of Common Council, who shall have voting rights);
- One Member appointed by the Policy & Resources Committee
- One Member appointed by Community & Children's Services Committee

Quorum

- Any five Common Council Members and one external representative (except for the appointment of external representatives, when the quorum shall be any five Common Council Members).

Terms of Reference

- To monitor and review the City of London Education Strategy, and to oversee its implementation in consultation with the appropriate City of London Committees; referring any proposed changes to the Court of Common Council for approval.
- To oversee generally the City of London Corporation's education activities; consulting with those Committees where education responsibilities are expressly provided for within the terms of reference of these Committees; and liaising with the City's affiliated schools and co-sponsors.
- To be responsible for the oversight and monitoring of the City of London's sponsorship of its Academies, including recommending to the Court of Common Council the appointment of governors.
- To recommend to the Court of Common Council candidates for appointment of the City of London Corporation's representative on school governing bodies where nomination rights are granted and which do not fall within the remit of any other committee.
- To monitor the frameworks for effective accountability, challenge and support in the City schools*.
- To be responsible for the distribution of funds specifically allocated to it for education purposes, in accordance with the City of London Corporation's strategic policies.

- Oversight of the City of London Corporation's education-business link activities.
- to take joint responsibility, with the Community and Children's Services Committee, for allocating grants from the Combined Education Charity and City Education Trust, in line with annual funding and priorities agreed by the Resource Allocation Sub (Policy and Resources) Committee.

*The expression "the City schools" means, as stated in the education strategy, those schools for which the City has direct responsibility, as proprietor, sponsor or LA, namely : The Sir John Cass Foundation Primary School, The City Academy Hackney, the City of London Academy Southwark, the City of London Academy Islington, the City of London School, the City of London School for Girls, and the City of London Freeman's School, and, when the federation with the City of London Academy Southwark is approved, Redriff Primary School.

Committee: Education Board	Date: 14 January 2016
Subject: Nominations Working Group	Public
Report of: Town Clerk	For Decision

Summary

1. The Education Board's terms of reference makes provision for the appointment of up to four external representatives. At its inaugural meeting in June 2014 the Education Board resolved that a skills audit of Board Members should be conducted to assess what experience is required from the those external representatives. It was intended that this audit would also inform future appointments/re-appointments of external representatives, although members may wish to conduct a further skills audit to refresh the current record.
2. The terms of the external representatives expire on a rolling basis each year, with one expiring in April 2016. It is therefore proposed that a Nominations Working Group – comprising the Chairman, Deputy Chairman and two additional Members – be re-established to oversee a skills audit of Education Board Members, review supporting statements for external representatives, and provide recommendations on the appointment of an external representative to the Board for a term to begin from April 2016.

Recommendation(s)

- That members appoint a Nominations Working Group and agree the proposed terms of reference.

Main Report

Background

3. The membership of the Education Board is drawn from the Court of Common Council and up to four external representatives, who are appointed by the Education Board.
4. Currently four members serve as external representatives on the Board – Tim Campbell (Bright Ideas Trust) Helen Sanson (Tower Hamlets Education Business Partnership) Roy Blackwell (United Westminster Schools) and David Taylor (Livery Schools Link).
5. A skills audit of Education Board members was conducted in 2014. This audit can form the basis for the appointment or reappointment of an external candidate for the Board for a term commencing April 2016 although Members may wish to consider conducting a further skills audit to ensure an up-to-date record of skills and experience of the Board is maintained. Any skills audit will be in line with National Governors Association best-practice.

Nominations Working Group

6. It is proposed that a Nominations Working Group be established to oversee the skills audit of Education Board Members, review supporting statements for candidates, and provide recommendations to the Board on the appointment of an external representative.
7. It is proposed that the Nominations Working Group is constituted to include both the Chairman and Deputy Chairman of the Education Board, and two additional Members. A proposed terms of reference for the Group is included as an appendix.
8. Eligible Members (those drawn from the Court of Common Council) of the Education Board will be invited to express an interest in serving on the Nominations Working Group at the Education Board meeting on 14 January 2016. If more than two Members express an interest a ballot will be held, or alternatively members may wish to increase Group membership in line with demand. Members will note that the Nominations Working Group that was established in 2014/15 consisted of the Chairman and Deputy Chairman and three members of the Board.

Alistair MacLellan

Town Clerk's Department

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Appendix

Nominations Working Group Terms of Reference

Constitution

- Chairman and Deputy Chairman of the Education Board.
- At least two members of the Education Board, who are also members of the Court of Common Council.

Quorum

- Any three members.

Terms of Reference

- Review the skills audit of the Education Board's membership and identify areas in which the Board would benefit from the addition of expertise;
- Review supporting statements from interested parties who wish to be considered as external members of the Education Board;
- Make recommendations on the appointment of external candidates to the Education Board.

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Committee	Dated:
Education Board	14 January 2016
Subject: Education Strategy Update Report	Public
Report of: Director of Community and Children's Services	For Information

Summary

This report provides Members of the Education Board with a summary of key developments in the delivery of the City of London Corporation Education Strategy. Each of the five strategic objectives of the Education Strategy is addressed (paragraphs 3 – 7) with examples of recent work and future activities.

Recommendation(s)

Members are asked to: note the report.

Main Report

Background

1. The City of London Corporation Education Strategy 2013 – 2015 established five strategic objectives. Each objective is underpinned by a series of recommendations. Every recommendation identifies a key deliverable that the City Corporation is seeking to achieve and details specific actions that will facilitate this.

Current Position

2. The implementation of the Education Strategy is overseen by the Education Board. This report provides Members of the Education Board with a summary of key developments in the delivery of the Education Strategy. Each of the five strategic objectives of the Education Strategy is addressed (paragraphs 3 – 7) with examples of recent work and future activities.

Education Strategy Update

3. Strategic Objective 1: To promote and support excellent education and access to higher education
 - a) 17 governors attended training that was held on 3 December 2015 covering new legal and statutory responsibilities, accountability measures, and the Education Strategy.

- b) Safeguarding training for governors is scheduled for Tuesday 23 February (17:30 -19:00) and Wednesday 24 February (08:30 – 10:00). This opportunity has been circulated to governors at City schools and all Members of the Court of Common Council. Key topics to be covered include: safeguarding Priorities, Prevent, inspections and safeguarding, the role of the designated lead governor, the annual report on safeguarding, and safeguarding agenda items for board meetings.
- c) Following an ISI Integrated Inspection, which took place in late October 2015, King Edward's School, Witley has been graded as 'Excellent' in all nine categories.
- d) On 2 February 2016 the whole of Year 7 (c. 240 pupils) from City of London Academy (Southwark) will take part in "City Stories" a day of activities organised by the Museum of London, in collaboration with the Barbican and Tower Bridge, to help increase pupils' understanding of the history of the City.

4. Strategic Objective 2: To strive for excellence in the City schools

- a) City of London Academy, Islington hosted an event for Digital Day on 17 November 2015, where students from the City schools undertook digital challenges and found out about digital career opportunities.
- b) Exam scrutiny panel meetings were held in December 2015. The Chairmen and Principals from the City Corporation's three secondary academies presented their analysis of their examination results in summer 2015 and answered questions from the scrutiny panel.
- c) The City of London Academy (Southwark) and Redriff Primary School were successful in their application for the Maths Hub programme. The Maths Hub programme brings together mathematics education professionals in a collaborative national network of 35 hubs, each locally led by an outstanding school or college. Working across five boroughs (Southwark, Greenwich, Lewisham, Bexley and Bromley), the London SE hub is now in the process of assembling a group of strategic partners from neighbouring schools, colleges, universities, CPD providers, maths experts and employers and drawing up a plan of work, involving national collaborative and locally-designed projects, for the rest of this school year.

5. Strategic Objective 3: To inspire children through an enriched education and outreach opportunities

- a) The Learning and Engagement Forum met on 6 January 2016 and discussed a number of joint projects, including: the Headteachers' Conference, the School Visits Fund, the Great Fire website, and fundraising for forum initiatives.
- b) The Learning and Engagement Forum considered a proposal to develop the initial proposal for the Headteachers' Conference so that it

incorporates a wider campaign that can engage more schools. It was therefore agreed that in March there will be a 'soft launch' of a campaign to raise awareness in schools about the City's offer. This will be complimented by a number of targeted meetings and events to promote the City's offer directly to key stakeholders and will be followed by a full conference in September 2016.

6. Strategic Objective 4: To promote an effective transition from education to employment
 - a) Alderman Dr Andrew Parmley has accepted an invitation to become a member of the Apprenticeship Delivery Board. The Board has been created to advise on how best to expand the apprenticeship programme to deliver the Government's ambition of 3 million apprenticeships by 2020. Alderman Parmley will help to raise awareness of apprenticeships through events, speeches etc.
 - b) Apprenticeships in Law – preparations are underway for a round table discussion on 15 January 2016, where businesses will hear about opportunities for apprenticeships in the legal sector. The event, attended by law firms based in the City and wider London, will promote the new high level apprenticeships that are available for legal roles including: solicitor, legal executive, and paralegal.
 - c) Study into how the City can support youth employment in London – The Study Panel has made good progress over the last few months and will meet again on 20 January to finalise its recommendations and dissemination plans. The outcome of the Study will be launched at an event in March attended by businesses, livery companies and other partners keen to do more to support youth employment in London.
 - d) The 'Subjects in the City' programme has been extended to the end of this academic year. The programme will link a further 25 teachers at schools in neighbouring boroughs with expert employee volunteers from City businesses, giving context to the subjects they teach and making them relevant to the world of work. It supports teachers' professional development, enhancing their knowledge of the careers available in the City and their ability to give up-to-date information on career options to students.
 - e) Three Year 12 students from The City of London Academy (Southwark) undertook one-week work experience placements in December within the Community and Children's Services and Chamberlain's Departments. All of the students gave positive feedback, agreeing that they felt more informed about the world of work as a result of their placements. The Employee Volunteering team is now starting to recruit summer placement hosts for all three of the City Corporation's academies.
7. Strategic Objective 5: To explore opportunities to expand the City's education portfolio and influence on education throughout London

- a) Members will receive a verbal update on the free school programme at the January meeting of the Education Board.

Corporate & Strategic Implications

8. The Education Strategy complements and supports the City Corporation's corporate policies and objectives, as set out in the Corporate Plan 2013-2017.

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Committee(s)	Dated:
Education Board	14 January 2015
Subject: Education Strategy Vision	Public
Report of: Director of Community and Children's Services	For Information

Summary

The Education strategy paper was presented to the last Education Board on 3 December 2015. There were two further actions that were suggested.

1. That the action plan and milestones be re-formatted into an easy to read document for the purposes of future guidance, action and evaluation.
2. That the vision statement be re-examined so that it better reflects the ambition, scope and representation of the Education Board.

Recommendation

Members are asked to:

- note the new action plan document (Appendix 1), and
- support the proposal to re-consider the vision statement at a workshop in February 2016.

Main Report

Current position

1. The current strategy includes a vision statement that was created in 2013 and has undergone minor changes during the recent refresh with the addition of the ambition to be 'world class' and for all of our providers to be outstanding. It was agreed that the Board consider looking at a more ambitious vision statement.

Education Strategy Vision Statement

The City of London Corporation (the City Corporation) is committed to providing access to 'world class' education and learning opportunities. It will maximise the educational opportunities that the cultural, heritage and environmental assets offer to City residents, its schools, and residents throughout London.

The City Corporation will ensure that every child resident in the City has access to high quality education, enabling them to reach their full academic and personal potential. Furthermore the City Corporation's schools will provide outstanding education that enriches and inspires students. It will also be responsive to and influence the changing education landscape, welcoming appropriate opportunities to expand its education portfolio and extend educational opportunities.

Proposal

Parameters and points to note

2. The Education Strategy Vision must align to, reflect and support the overall vision for the City of London Corporation. The vision should encompass and reflect the nature and ethos of the City of London.
3. There is a need to identify measurable outcomes however, whilst accepting the need for outcomes, it must also be recognised that not all the deliverables of the Education Strategy Vision can, or should, be the responsibility of the Education Board. Much will be delivered by other stakeholders through committees, external organisations, central government, local government, communities and businesses. The ambition must therefore include the exercise of influence through collaboration, reputation, historical significance and the experiences the City has to offer

Process

4. Members are invited to attend a 2 hour single issue workshop which will examine the education vision statement and will be structured broadly as follows:
 - a) Establishing the current position – Starting points:
 - i. The City of London Corporation vision
 - ii. The Education Strategy Vision
 - iii. Stakeholders
 - b) Visioning
 - i. What makes the City unique?
 - Exploring words, phrases and ideas that succinctly encapsulate the uniqueness of the City and help define its learning experiences.
 - c) Future thinking
 - i. What changes would members want to see in learning experiences of stakeholders in the next 5-10-50 years?
 - d) Framing the vision
 - i. Working in small groups to write a succinct (50-100 word) and ambitious vision statement.
 - ii. Sharing drafts.
5. This methodology was used to help create the draft of the shared schools vision below:

City of London Schools – Draft Shared Vision

All City of London schools and Academies draw upon the traditions, institutions, heritage and historical successes of London to furnish each of their diverse communities with life-transforming learning experiences. In doing so we believe that the young people we

*serve develop into successful, compassionate, young adults, who make a positive contribution to their local, national and global communities.
In particular all our schools provide learning experiences that reflect common characteristics for which The City of London is world renowned.*

The City of London, its schools and academies are all characterised by:

- High expectations, aspirations, excellence and a belief that all can succeed*
- Combining creativity, innovation and enterprise, alongside tradition and continuity*
- Developing people who are confident, resilient, compassionate and democratic*

Conclusion

6. Members are invited to consider and comment on the remit, scope, and outline of the workshop. Members are invited to attend the workshop, and Members are invited to endorse the Education Strategy Action Plan

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Committee(s)	Dated:
Education Board – For decision	14 January 2016
Subject: Education Board’s Proposed Budget Allocation for Financial Year 2016/17	Public
Report of: Director of Community and Children’s Services and The Chamberlain	For Decision

Summary

The City of London Corporation’s Education Board was constituted at the meeting of the Court of Common Council on 1 May 2014. In advance of the Board’s creation by the Court, the Policy and Resources Committee and the Finance Committee agreed that the Education Board would be allocated a sum of £1m for Financial Year 2016/17, from the City’s Cash funds. This report provides the Education Board with a draft budget allocation for Financial Year 2016/17.

Recommendation(s)

Members are asked to endorse the Education Board’s budget allocation for Financial Year 2016/17 as set out in paragraphs 4 – 11 of this report.

Main Report

Background

1. The City of London Corporation’s Education Board was constituted at the meeting of the Court of Common Council on 1 May 2014. In advance of the Board’s creation by the Court, the Policy and Resources Committee and the Finance Committee agreed that the Education Board would be allocated a sum of £700,000 from City’s Cash funds in 2014/15 and £1m from City’s Cash funds for each Financial Year thereafter.

Current Position

2. This report provides the Education Board with a draft budget allocation for Financial Year 2016/17.

Proposal

Education Board’s Proposed Budget Allocation for Financial Year 2016 – 2017

3. The table below provides the Education Board with a proposed budget allocation for Financial Year 2016/17 and also includes a comparison to the expenditure in Financial Year 2015/16.

Expenditure	Local / Central Risk	2015/16 Allocation £'000	2016/17 Allocation £'000
Policy Based Budget Requirements			
• Hard Education	L	20	–
• Great Fire of London Website	L	15	–
• School Visits Fund	L	40	30
• Headteachers' Conference	L	25	–
• Closer working with the Livery and businesses	L	15	–
School Funding (Academies)			
• City of London Academy, Southwark	C	150	–
• City of London Academy, Islington	C	150	150
• The City Academy Hackney	C	150	150
• Redriff Primary School	C	50	–
• MAT schools*	C	–	200
• Intervention/additional support fund	C	–	30
<small>* City of London Academy, Southwark, Redriff Primary School, Galleywall Primary School</small>			
Delivery of the Education Strategy	C	80	80
• Projects that support the strategic objectives of the Education Strategy			
New Schools			
• Programme and project management	L	75	130
Central Coordination (Education Unit)	L	150	150
• Staffing			
• Governor Training			
• Forum support and administration (headteachers, governors, directors of 6 th)			
• Administration			
• Research			
• Memberships			
Partnership Activities	L	55	55
• Concert			
• Summer School			
• Debating Competition			
• Art exhibition			
• Sports Day			
• Careers Fair (venue only)			
Partnership Events	L	25	25
Total		1,000	1,000

Policy Based Budget Requirements

4. School Visits Fund – In Financial Year 2015/16 the Education Board allocated £40,000 to establish a School Visits Fund. Following a successful first year, it is recommended that the Education Board allocate £30,000 to the School Visits Fund in 2016/17, which is consistent with the recommendation that was made in the original proposal which was considered by the Education Board.

School Funding (Academies)

5. In Financial Year 2015/16 the Education Board allocated £500,000 to City academies to support activities that would improve the educational offer at each academy. It is proposed that the same funding as last year is made available to the co-sponsored academies in Financial Year 2016/17 and that, in recognitions of the forthcoming governance changes, £200,000 is made available to the Multi-Academy Trust (MAT) in order to support all of its schools that will be operational in 2016/17, namely City of London Academy, Southwark, Redriff Primary School, and Galleywall Primary School. Academies and the MAT will be invited to submit proposals to the Education Board to secure this funding.

Delivery of the Education Strategy

6. The refreshed Education Strategy will focus on three Strategic Objectives and it is recommended that £80,000 is allocated to support projects that deliver the prioritised actions for Financial Year 2016/17. This will allow the Education Board to direct funding towards areas of work which are not already captured in the budget allocation and for unforeseen items of expenditure which support the Education Strategy's aims and objectives.

New Schools Programme

7. Subject to final approval from the Education Funding Agency, the City Corporation will expand its academy offer in Southwark in September 2016. The City Corporation is engaged in an on-going programme of work which requires support in Financial Year 2016/17. In order to support this expansion Officers recommend that the Education Board allocate £130,000 for programme and project management.

Central Coordination (Education Unit)

8. This funding will enable to Education Unit to carry out its functions, providing central coordination and advice on the delivery of the Education Strategy. Specifically, the funding will cover the following expenditure: staffing, a governors training programme, supporting forums for headteachers and governors, administration, research, and memberships.

Collaboration Activities

9. In order to support an increasing number of partnership opportunities it is proposed that the Education Board allocate £55,000.

Planned Events

10. Officers recommend that the Education Board allocate £25,000 for events that will support the delivery of the strategic objects set out in the Education Strategy during the next financial year.

Corporate & Strategic Implications

11. The proposed budget allocation is in line with the aims and objectives of the Education Strategy. The Education Strategy complements and supports the City of London's corporate policies and objectives, as set out in the Corporate Plan 2013-2017.

Conclusion

12. The Education Board's proposed budget allocation for Financial Year 2016/17, outlined in paragraphs 4 – 11 of this report, is in line with the aims and objectives of the Education Strategy and the City's corporate policies and objectives. It is therefore recommended that Members endorse the proposed budget allocation.

Appendices

None.

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Committee(s)	Dated:
Education Board	14 January 2016
Subject: Exam scrutiny panel meetings	Public
Report of: Director of Community and Children’s Services	For Information

Summary

In accordance with the City Corporation’s accountability framework for the City academies, scrutiny meetings were held in December. These meetings provided an opportunity for the City Corporation to ensure that each academy has robust and effective processes in place to analyse and address performance. At the meeting each academy was invited to identify areas where the City Corporation may be able to provide additional support to help address risks. The Education Unit is working with each academy to explore the feasibility of providing additional support.

Recommendation(s)

Members are asked to note the report.

Main Report

Background

1. Following the agreement of the accountability framework at the Education Board’s meeting in October 2015, Officers convened exam scrutiny meetings for each of the City’s secondary academies in December 2015.

Current Position

2. The Chairman of Governors and Principal of each of the City’s secondary academies attended the meeting and were invited by the panel – comprising the Chairman of the Education Board, Deputy Chairman of the Education Board, a Member of the Education Board, Director of Community and Children’s Services, and Education Strategy Director – to present their analysis of the academy’s 2015 summer examinations results, action they have taken to mitigate identified risks, and an outline of the predicted grades for their current cohort. Specific attention was paid to the analysis of the un-validated raise data. The panel then questioned the Chairman of Governors and Principal and provided them with an opportunity to identify any areas where additional support from the City Corporation could help to mitigate concerns/risks they had identified.

3. In each instance the panel felt that the Chairmen and Principals provided a robust analysis of their examination results and that appropriate mitigating actions were being taken to address risks.
4. The areas where the Chairmen and Principals felt that additional support from the City Corporation could help to mitigate concerns/risks are outlined below:
 - a) The City Academy, Hackney – support to develop a study weekend and/or residential study programme that provides students with support between specific exams (e.g. two maths papers) and support from the City schools in understanding the teaching skills and techniques that are required to achieve A*s at A2 would be beneficial.
 - b) City of London Academy (Southwark) – managing the MAT governance changes, and capacity and financial issues related to the proposed expansion of the Sixth Forum.
 - c) City of London Academy, Islington – funding for additional staff to teach English and maths, and weekend study sessions and the ability to provide a boarding experience for students between exams.
5. The Education Unit is working with the academies to explore the areas of additional support that have been identified.
6. Following the meetings it was noted that a representative of co-sponsors should be invited to attend future scrutiny meetings, where they are not already invited as Chairman of the Governing Body. It was also suggested that a representative from the relevant Local Authority could be invited to attend if all parties thought this would be helpful.

Conclusion

7. The scrutiny panels provided a valuable opportunity for the City Corporation to ensure that each of its academies has robust and effective performance monitoring and analysis in place, and to recognise the excellent work that they carry out. Having identified a number of areas where the City Corporation may be able to provide additional support to the academies, the Education Unit will work with each academy to explore these options further. Where an academy is co-sponsored, a representative of the co-sponsor will be invited to attend future meetings.

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